Office of Undergraduate Education
College of Letters and Science
academic_advising@Ltsc.ucsb.edu

Qtr _____ Adv _____ LI _____ LO _____

IE

Request for Exception to Independent Study Regulations

➔**With this petition you must provide:** 1) An Instructor's Statement of support; 2) your proposal for each listed course. Incomplete petitions will be returned without action.

Name _____ Perm# _____

       Last   First   MI

U-mail Address_____ Phone ( )_____

Declared Major(s) _____ Expected Date of Graduation _____

Check the regulation to which you are seeking an exception:

☐ **< 90 units**   ☐ **5 units maximum per term**   ☐ **15 units maximum per academic year**

           No exception can be made to the limit of 30 total units of independent study.

List 98/99/198/199/199RA course(s) requested. Please include <u>enrollment code</u>, <u>instructor number</u>, <u>units</u> and <u>grading option</u>, where applicable.

DEPARTMENT	COURSE #	ENR #	INSTRUCTOR'S NAME	INSTR #	UNIT VALUE	GRADING OPTION

Term requested _____   **Total # of Independent Study units requested for this quarter:** _____
(If summer session, indicate session)

Justification for exception:

_____
Student's Signature   Date

☐ Approved   ☐ Denied

_____
Dean of Undergraduate Education   Date

IE

Instructor's Statement of Support: To Instructor(s): Please indicate 1) why you support the requested exception, 2) your **grading criteria** for the course, 3) your awareness of the student's overall and major grade-point averages. Also, please sign and date your statement. You may refer to the reverse side or a separate Request for Exception to Independent Study Regulations for the total number of independent study units proposed.

(1)

_____
Instructor's signature   Date

(2)

_____
Instructor's signature   Date

(3)

_____
Instructor's signature   Date

DEPARTMENT CHAIR'S ENDORSEMENT:

☐1)   I have read the preceding statements and I endorse the proposed exception.

_____
Chair's Signature   Date

☐2)   I have read the preceding statements and I endorse the proposed exception.

_____
Chair's Signature   Date