

## **COMMITTEE ON COURSES AND GENERAL EDUCATION**

### **Writing Requirement Credit Information Sheet**

Writing Requirement Special Subject Area Objective: In Writing Requirement courses, students study and practice writing, reading, and critical analysis within specific disciplines. Students will demonstrate their abilities with these outcomes by producing written work that is independent of or in addition to written examinations and that is a significant consideration in the assessment of student performance in the course.

Learning Outcomes: Students who successfully complete the Writing Requirement will

- Produce writing that uses rhetorical conventions appropriate to different disciplines and, if appropriate, languages
- Identify the roles that types of writing play in the production and circulation of knowledge within specific disciplines
- Identify the role of evidence in writing within specific disciplines
- Locate, interpret, and use discipline-specific evidence appropriately
- Use conventions of organization, style, coherence, structure, syntax, and mechanics appropriate to specific disciplines
- Use citational style and form appropriate to specific disciplines

Requesting that Courses be Applied to the Writing Requirement Credit: Students in the College of Letters and Science may request for Writing Requirement credit up to two UC (unit bearing courses offered by UCSB or another UC) or UCEAP courses that do not currently carry Writing Requirement eligibility.

Criteria for determining whether GE Writing Requirement credit should be granted:

1. The course-related documents submitted with the petition should provide evidence that the student has demonstrated proficiency with respect the Writing Requirement learning outcomes noted above.
2. One-to-three papers totaling at least 1800 words, exclusive of such elements as footnotes, table of contents, title page, equations, figures, tables, and bibliography.
3. The paper(s) cannot be part of a written examination.
4. The paper(s) must receive significant consideration in the assessment of student performance in the course and constitute at least 25% of the course grade.
5. The documents submitted should show that the course offered direct instruction in writing and/or instructor feedback on student writing.

A completed petition form must include:

1. A non-returnable copy of the syllabus from the course for the quarter in which it was completed.
2. A non-returnable copy of each paper that was written for the course.

3. A brief (1-2 paragraph) explanation of the instruction and/or feedback in writing that was provided by the course. NOTE: In lieu of a syllabus or paper, a letter written by the instructor may be submitted. The letter must be written on department stationery with an original signature and must provide the following information:

- a. description of the writing assignment(s),
- b. total number of pages/words required,
- c. portion of the overall grade derived from the writing assignment,
- d. verification that the writing assignment was separate from the midterm and the final examination,
- e. brief description of the instruction and/or feedback on student writing that was provided in the course.

Answers to the most commonly asked questions:

- Lab reports including discussion and analysis will be considered, provided they are typed and written in complete sentences. (Lab reports from Chemistry courses will not be considered.)
- Papers in languages other than English will be considered.
- Papers from courses taken through UCSB sponsored programs (e.g., UCDC, EAP) will be considered.
- Papers writing in Independent Study (199) courses will be considered.
- Papers from courses taken at other colleges will not be considered.
- Petitions will not be accepted for courses that have not been completed.
- For students admitted for fall 1999 or later, no more than 2 petitions will be approved. Approvals are granted on an individual student basis and do not apply to other students enrolled in the course.

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