Petition to Enroll in and Receive Degree Credit for UC Extension Courses

Name ___________________________________________________________  Perm_________________________
Last                                               First                              Middle
U-mail ___________________________________________________________    Phone_______________________________
Declared Major(s) ____________________________________________________  Expected Date of Graduation _________________
I completed (or will complete) the course(s) ________________________________     at ______________________________________
Quarter/Semester               year                              Campus
Department                        Course #                          Course Title                          Units Earned
Specify Substitution
Major or GE area, specific course requirement, or elective

You must attach a course description if you wish to apply this course to a specific requirement, unless this is a UCSB course completed by concurrent enrollment through Extension.

Regulations governing applicability of Extension courses:
1. Courses completed through University Extension do not apply to UCSB academic residence requirements.
2. University Extension courses do not count toward full-time enrollment.
3. Most University Extension courses will not influence your UCSB grade-point average. An exception is made for UCSB courses completed through UCSB Extension’s Open University Program beginning fall 2000; these courses (and no others) will apply to the GPA, with repeats treated in the same way as UCSB courses. Students are not eligible to take UCSB courses by UCSB Extension’s Open University Program if they are subject to disqualification, on reinstatement-probation, academically disqualified or dismissed by dean’s action.
4. If this petition is approved, credit will be allowed for the courses if they appear on your transcript as you have listed them and they do not duplicate credit already earned. (The dean’s review determines only whether a course is acceptable. It is your responsibility to ensure that any course you take does not duplicate prior credit earned.)

Important: Courses numbered 300 and above are not acceptable for degree credit.

STUDENT’S SIGNATURE ___________________________________________   DATE _________________

Department Recommendation:
□ Approved     □ Approved with conditions    □ Denied
Comments from Chair/Faculty Advisor: _______________________________________________________________

Final Action by Dean of Undergraduate Studies:
□ Approved     □ Approved with conditions    □ Denied
Comments from Dean of Undergraduate Studies: ___________________________________________________________

Department Chair/Faculty Advisor ___________ Date ___________
(Required only if coursework is to be applied to the major)
Dean of Undergraduate Studies ___________ Date ___________

A self-addressed, stamped envelope must accompany this petition.